



NATA STUDENT SAFETY MEETING MINUTES

DATE: 17.05.24

TIME: 13:00

VENUE: NATA Office

Chairperson: H. Thapisa (FSO)

Minutes of the meeting held on the 17th of April 2024 at 13:01PM at Classroom 1.

1. Opening and welcoming
2. Attendance
 - i) Mr. T. Haamandishe (Flight Instructor - Safety Meeting coordinator)
 - ii) Mr. E. Mutyavaviri (Presenter - CFI)
 - iii) Mr. J. Kavendjii (Flight Instructor)
 - iv) Mr. T. Chigwada (Flight Instructor)
 - v) Ms. U. Kaereho (Minute compiler)
 - vi) *Et al.* (As per the attendance list)
3. Apologies
4. Confirmation of the Agenda
5. Items for discussion
 - 5.1. **Suggestion box**
 - No prior suggestions (box couldn't be opened).
 - More parking space (Park at NATA Hangers).
 - Color coordinate emergency exit keys.
 - 5.2. **Incidents/Accidents & Hazard reports**
 - Aubrey to file an incident report for not placing chocks on A/C.
 - incidents: V5-SFT had fuel leakage & V5-MAR had a break failure.
 - 2 hazard reports: V5-MAR's seat slid back & Radio station interference on Runway 01 Tower frequency.
 - 5.3. **Flight Folio Logging**
 - N/A



5.4. Flight Operations

- V5-NBA to be refueled with AVGAS 100LL every 10 hours.
- V5-NBA to be operated with minimum 6qts oil instead of 7qts.
- V5-AJH: Metal fillings were found in the oil filter; AJH, as a result is to go in for an oil change after 25 hours to assess if metal filings are still being filtered.
- Students are not switching off the radio properly.
- Solo flying students, not to acknowledge to be number 2 behind any A/C.
- IFR students, you have a 09:00 slot, it means tha are over head WHV at 09:00.
- IBS System is coming to be terminated.(It's still operational, but will be phased out). It will be replaced with a new system.
- Students flying should always know what the surface wind is.
- Hour builders to always fly with METAR & TAF.

5.5. General Operations

- N/A

5.6. Fire Drill review

- Well executed
- Findings, no one used RACE acronym
- Only two exits were used regardless of the location of the fire.
- Students don't know where the keys to the back door is and were shown.

6. Awards and presentations

- Presentation by Mrs. R. Naidoo ([Presentation on emotional health](#))
- Presentation of awards

7. Closure/ Closing

8. Adjourned by Mr. T. Haamandishe (Flight Instructor - Safety Meeting coordinator) at 14:45.